Transaction Search

1 Syntax Rules for Performing Advanced Transaction Searches

Use the following syntax to perform advanced transaction searches:

- To search for a term anywhere in a name, enter a single term (e.g., Steve).
- To search for the exact phrase surround a search phrase in double quotes (e.g., "Bob Smith").
- To exclude search results containing a term, use a dash in front of the term (e.g., Yolanda -Martinez).
- To search for entries containing both terms, enter multiple terms without double quotes (e.g., Sarah James).
- To search for either of two terms, use "or" in a search phrase (e.g., MacCulloch or McCulloch).
- To search for results containing multiple terms, use "and" in search phrase (e.g., Art and Lee).
- To search for results containing multiple terms, separate terms with a punctuation mark such as a comma, period, semi-colon, etc. (e.g., Andy,Rosito).